



Meeting Minutes - Hillhurst School Council AGM, Hillhurst Elementary Community School

Society AGM, School Council Meeting

Wednesday, Sept 18, 2024 - 6:30 – 7:30 p.m.

Introductions

IN PERSON:

Trisha Woodlock	Nisha Nayyar	Jeremy Beretto
Aida Tavana	Yuli Wang	Kristin Chow
Shafali Hamir	Breanne Dolphin	Lori Zbytnuik
Sage Kuderewko (online)	Ellen Parker	Kristin Latji
Jodi Staples	Nisha Nayyar	Kristin Dahl

ONLINE:

Beatrix Arias Quero	Radana Williams	Neila Amar
Doris Dou	Brenda Rincon	Pace Hsu
Ejigu Worku	Shawn Saldanha	Rabiya Awole
Hector Abelardo Solis	Vasudna Tanniru	Nancy
Jessica Rae	Yao Gao	

School Council AGM

1. Call to order – 6:30	Ellen Parker
i. Land Acknowledgement	Ellen Parker
ii. Approval of agenda – Kristin C, Nisha	Ellen Parker
iii. Approval of minutes – Nisha, Sage	Ellen Parker
2. Discussion of School Council Role and Purpose We will begin the official AGM for the parent council. (There will be nominations this year as we have completed the two-year term). As a re-cap the parent council exists to support the Principal and her team/ to enhance the experience of the student body.	Ellen Parker

● To clarify, the Parent Council will have elections every two years where four Executive positions will be elected (Chair, Vice Chair, Secretary, Treasurer) and Members at Large will be elected (up to six members). ● Within the guiding principles there are four Executive Member positions that include Chair/ Vice-Chair/ Treasurer/ Secretary. ● There are up to six Directors at Large that help in key roles including being the “team lead” in the following; Key Communicator, Cheque Writing/ Nest Egg, Bottle Drive, Sports Day, Fun Lunch, Career Day, Year Book Committee, Apparel, Family picnic, Welcome hub, Casino, Terry Fox Run, Volunteer coordinator and Fundraising support. We will nominate directors at large tonight and have a separate meeting in the coming weeks with new directors to discuss best fit for these roles. ● The Executive and the Directors at Large help to ensure the aforementioned activities are planned and executed. There are also parents outside of the members at large that help as part of a committee.	
3. Nominations for Executive Directors i. Chair – Ellen nominates Nisha Nayyar. Second by Kristin Chow ii. Vice Chair – Ellen nominates Kristin Chow, Second by Nisha Nayyar iii. Treasurer – Ellen nominates Trisha Woodlock, Second by Nisha Nayyar iv. Secretary – Ellen nominates Jeremy Beretto, Second by Trisha Woodlock v. <i>Motion to elect as nominated. All in favor, no opposed. Motion Carries</i>	Ellen Parker
4. Nominations for Directors at Large i. Ellen nominates Breanne Dolphin, Second by Kristin Chow ii. Ellen nominates Radana Williams, Second by Nisha Nayyar iii. Ellen nominates Sage Kuderewko, Second by Kristin Chow iv. Ellen nominates Aida Tavana, Second by Trisha Woodlock v. Note – GATE rep – the parent that we will nominate for this role was not present at the meeting. We will vote in the GATE rep at the October meeting	Ellen Parker

vi. <i>Motion to elect as nominated. All in favor, no opposed. Motion Carries</i>	
5. Motion to close the School Council AGM at 6:44pm by Ellen Parker, Second by Nisha Nayyar. All in favour.	

Hillhurst Elementary Community School Society AGM

1. Call to Order – 6:45pm	Ellen Parker
2. Discussion of Society role and purpose - The Hillhurst (Elementary) Community School Society (HECSS) is a separate entity from the School Council. It is a non-profit organization required to allow for Casino event fundraising and the issuing of tax receipts for donations. All money raised by the parent council is managed by the HECSS. Funds raised by HECSS go to support School Council initiatives, as directed by the School administration and by School Council. - There are two stand-alone meetings held by the HECSS each year - one is the AGM where, if required, the Directors and Officers are voted into their roles for a two year term, and the second is the budget meeting in October, where the financial statements for the prior year are presented and the budget for the school year is approved. These meetings are held at the same time as the regular school council meeting.	Ellen Parker
3. <i>Motion to Elect the School Council Executive as officers of the Society for a two year term – Ellen Parker, Second by Nisha Nayyar</i> i. Nisha Nayyar – President ii. Kristin Chow – Vice President iii. Trisha Woodlock – Treasurer iv. Jeremy Beretto – Secretary <i>All in favour, Motion Carries</i>	Ellen Parker
4. <i>Motion to Elect the School Council Directors at Large as Directors of the Society for a two year term – Ellen Parker, Second by Kristin Chow</i> i. Breanne Dolphin	Ellen Parker

ii. Radana Williams iii. Sage Kuderewko iv. Aida Tavana <i>All in favour, Motion Carries</i>	
5. Motion to end the Hillhurst Elementary Community School Society AGM at 6:57pm. – Ellen Parker, Kristin Chow. All in favour.	

School Council Regular Meeting

1. Call to Order – 6:58pm	Ellen Parker
2. Admin Report i. More to come on enrolment, budget etc at next meeting ii. September is a time of connection and belonging iii. Feel free to email Ms. Dahl with questions – all questions are good questions iv. Ms Dahl to send out survey in the coming weeks to help guide discussions	Kristin Dahl
3. Treasurer Update i. Financial Statements to come at the October meeting, along with the budget ii. Call for auditors! We need two auditors to review the financial statements and the books for the previous school year. Please contact me if you are interested.	Trisha Woodlock
4. Yearbook/Key Communicator/Fun Lunch update i. Fun Lunch – more options? More often? ● Call for volunteers ● Kristin D to discuss how teachers feel about frequency ● Sage to reach out to Nisha about leading fun lunch ii. Teacher appreciation – Oct 3! ● Nisha to send out sign-up genius for treats	Nisha Nayyar
5. Fundraising Update / Events update i. Nest egg fundraiser – Around thanksgiving, tax receipts available. Call for volunteers	Kristin Chow

ii. Art Cards for Kids - Happening this year, ready for the gifting season! iii. Any other ideas? Please bring forward to see if it's a good fit iv. Apparel – open until Sept 21 v. Picnic – tomorrow! Bring money for food trucks, supervise your kids vi. School dance – booked for October 25 at HSCA	
6. Casino Update i. Dates at Nov 2 and 3 ii. We are pretty much full during the day, but hurting for volunteers in the evening. Spread the word!	Breanne Dolphin
7. GATE update i. Register for the Gate Parent Association (GPA) AGM on Sept 23 at gatecalgary.ca	Jodi Staples (incoming GPA vice president)
8. New business for referral/ Community Readers i. Nothing yet to discuss on Community Readers. Evaluating if we continue ii. Question on School Council communication – all goes through the school. iii. No new business.	Ellen Parker
9. Adjournment - Motion to end the School Council meeting at 7:40 – Ellen Parker, Trisha Woodlock. All in favour.	Ellen Parker